

# Regular Meeting

<b>Agenda Item #</b>	2
<b>Meeting Date</b>	October 13, 2008
<b>Prepared By</b>	Barbara B. Matthews City Manager
<b>Approved By</b>	

<b>Discussion Item</b>	2 <sup>nd</sup> Reading Ordinance Regarding FY 2009 Budget Amendment No. 1
<b>Background</b>	<p>The FY 2009 budget was adopted by the City Council on June 9, 2008. Since that time, certain events have transpired that require an amendment to the budget. These events are outlined below.</p> <p>During the negotiation of a new contract between the City and Local 400, the bargaining unit for many of the department's sworn employees, it was agreed to transition to a different style of uniform for police personnel. It was felt that a different style of uniform would enhance the professional image of the department and address some of the concerns expressed by City residents in the 2007 Resident Survey about the militaristic look of the present uniform style. Local 400 and the City agreed that the amount paid to each officer under the prior contract would be reduced by \$600 to offset the cost of transitioning to a new uniform style. A budget amendment is required to transfer a portion of the allocated clothing allowance monies to the appropriate expenditure line item for the purchase of uniforms.</p> <p>Additionally, the Wallace Genetic Foundation recently awarded grant funding in the amount of \$25,000 for the Crossroads Farmer's Market. As it has in prior years, the City has agreed to serve as the fiscal agent for this grant. The FY 2009 budget must be amended to recognize receipt and expenditure of the grant funding from the Wallace Genetic Foundation.</p> <p>First reading of the ordinance was held on October 6, 2008. Since that time, staff had identified two additional items to be addressed in Budget Amendment No. 1. These items are described in further detail below.</p> <p>The FY 2009 budget anticipates the expenditure of \$5,200 for residual work on the residential section of the Carroll Avenue Streetscape Project.; the work will include landscaping and other place making improvements. The actual balance of the remaining project funds is higher than the budgeted amount, necessitating an increase in the applicable expenditure line item. Additionally, a transfer is required to appropriate the project funding from deferred revenue.</p> <p>Community Legacy funds were awarded to the City on behalf of Main Street Takoma for a market study (\$30,000) and the establishment of a revolving loan fund (\$125,000). An amendment to the FY 2009 budget is required to recognize receipt of the grant funds and associated expenditures for the Main Street Takoma projects.</p> <p>The proposed budget amendment has been revised since first reading to incorporate these Special Revenue Funds projects.</p>
<b>Policy</b>	The Code of the City of Takoma Park requires budget amendments to be approved by a two-reading ordinance.

<b>Fiscal Impact</b>	<p>The Deferred Revenue Account of the Special Revenue Funds would be reduced by \$9,138.</p> <p>Special Revenue Funds revenues would increase by \$180,000. Fund expenditures would increase by \$183,938.</p>
<b>Attachments</b>	Proposed FY 2009 Budget Amendment Ordinance No. 1 (as revised since first reading)
<b>Recommendation</b>	Staff recommends that the City Council accept the proposed ordinance, as revised, for second reading.
<b>Special Consideration</b>	

**CITY OF TAKOMA PARK, MARYLAND  
ORDINANCE NO. 2008-41**

**FY09 BUDGET AMENDMENT NO. 1**

WHEREAS, the FY 2009 budget includes funding for a uniform allowance to be paid to police personnel; and,

WHEREAS, during the negotiation of a new contract between the City and Local 400, the bargaining unit for many of the department's sworn employees, it was agreed to transition to a different style of uniform for police personnel; and,

WHEREAS, Local 400 and the City agreed that the amount paid to each officer under the prior contract would be reduced by \$600 to offset the cost of transitioning to the new uniform style, requiring a budgetary transfer of the clothing allowance monies to the appropriate expenditure line item for the purchase of uniforms; and,

WHEREAS, the Wallace Genetic Foundation recently awarded grant funding in the amount of \$25,000 for the Crossroads Farmer's Market; and,

WHEREAS, the City has agreed to serve as the fiscal agent for the Crossroads Farmer's Market relative to said grant; and,

WHEREAS, the receipt and expenditure of the grant funding from the Wallace Genetic Foundation was not known when the FY 2009 budget was adopted, necessitating an amendment to it; and,

WHEREAS, the FY 2009 budget anticipates the expenditure of \$5,200 for residual work on the residential section of the Carroll Avenue Streetscape Project; and,

WHEREAS, the actual balance of funds available for said work is higher than the budgeted amount, requiring a modification to both project revenues and expenditures; and,

WHEREAS, Community Legacy funds were awarded to the City on behalf of Main Street Takoma for a market study and the establishment of a revolving loan fund; and,

WHEREAS, an amendment to the FY 2009 budget is required to recognize receipt of the grant funds and associated expenditures for the Main Street Takoma projects.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2009 Budget is amended as follows:

**General Fund – Transfers**

1. Transfer \$1,200 from account 2100-4019, Car and Clothing Allowance, to account 2100-5230, Clothing/Supplies.

2. Transfer \$19,200 from account 2300-4019, Car and Clothing Allowance, to account 2100-5230, Clothing/Supplies. .
3. Transfer \$4,800 from account 2400-4019, Car and Clothing Allowance, to account 2100-5230, Clothing/Supplies.

#### **Special Revenue Funds – Transfers**

1. Transfer \$9,138 from account 0010-1200, Deferred Revenue, to account 0001-3905, Takoma Junction Revitalization Grant.

#### **Special Revenue Funds – Revenues**

1. Appropriate \$25,000 to account 0010-3913, Project for Public Spaces/Crossroads Farmer's Market.
2. Appropriate \$155,000 to account 0010-3739, Community Legacy 2008, for Main Street Takoma projects.

#### **Special Revenue Funds – Expenditures**

1. Appropriate \$25,000 to account 0010-7245, Project for Public Spaces/Crossroads Farmer's Market.
2. Appropriate \$3,938 to account 0010-6854, Takoma Junction Revitalization Grant, for the Carroll Avenue streetscape project.
3. Appropriate \$155,000 to account 0010-6836, Community Legacy 2008, for Main Street Takoma projects.

SECTION 2. This Ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2008 by Roll Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT:

*Explanatory Note:*

*Shading indicates additions to Ordinance No. 2008-41 made after first reading on October 6, 2008.*